

CONSTITUTION REVIEW – October 2011.

Page No. and Paragraph	Proposed Changes	Comment
Page 262 CEO delegation Number 3(a)(7)	Add the words in bold to the following:-  Amend the duties and responsibilities <b>and/or terms and conditions (including those related to the establishment and disestablishment of vacant posts)</b> of employees within any Department <b>as a result of the implementation of Human Resources policies or procedures</b> provided always that there is no resultant <b>adverse</b> financial consequence, <b>and that the changes do not create any pay inequality.</b>	One of the policies of the Council allows employees to request flexible working arrangements. Often these requests can be met and result in both a saving to the Authority (with no affect on service) and satisfying an employee's request. At the moment, there is no delegated route for approving these arrangements. The formal approval route is through Council. In many cases this is out of proportion to the nature of the request. Accordingly the suggestion is that this is delegated to the CEO and Head of Paid Services to determine.
Page 261 CEO delegation Number 2 (b)	Add the following as number (6):-  To amend the Polling Place Scheme between reviews in consultation with the Leader and Deputy Leader.	At Council on 19 <sup>th</sup> October, this was recommended to you for inclusion in the Delegation Scheme in the Constitution. It covers changes which are necessary between reviews.
Part 4.10 Delegation Scheme for the Directors. Director of Development on page 266-7	To rename the Director of Development's delegation, the Joint Director of Development.  Full text is in the Appendix attached	Following the appointment of the new Strategic Alliance Joint Directors, there is a need to address the delegations for these 4 officers.  The 4 new Joint Directors are:-  Joint Director of Development Joint Director of Health and Wellbeing Joint Director of Neighbourhoods.

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		<p>Joint Director of Corporate Resources.</p> <p>These posts need to be included in the Delegation Scheme in place of the previous Directors. This report proposes immediate changes with a view to a further review occurring in the near future.</p>
<p>Part 4.10 Delegation Scheme for the Directors. Director of Neighbourhoods on page 268-9</p>	<p>To rename the Director of Neighbourhoods delegation, the Joint Director of Neighbourhoods</p> <p>In addition:- to remove in 2 (b) (1) which relates to procurement to transfer 2 (b)(2) which relates to the Public Art and Participatory Arts Programme to the Joint Director of Health and Wellbeing to remove 3 (a)(11) relating to signing planning permissions for the Authority to move from the CEO's delegation 3 (a)(29) relating to the Community Safety Partnership</p> <p>Full text is in the Appendix attached</p>	
<p>Part 4.10 Delegation Scheme for the Directors. Director of Resources on</p>	<p>To rename the Director of Resources delegation, the Joint Director of Corporate Resources.</p>	

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page 268-9	<p>In addition:- To remove reference to waiving Contracts Standing Orders in 2(b)(1)</p> <p>Full text is in the Appendix attached</p>	<p>The recently approved new Contracts Standing Orders do not provide for waiving standing Orders. Instead they provide exemptions where Contracts Standing Orders will not apply.</p>
<p>Part 4.10 Delegation Scheme for the Directors Joint Director of Health and Well Being</p>	<p>Add to the Delegation Scheme delegation for the Joint Director of Health and Well Being which mirrors the powers of the other Joint Directors.</p> <p>In addition:- Add in 2(b)(2) from the Director of Development's delegation.</p> <p>Full text is in the Appendix attached</p>	<p>2(b)(2) relates to the Public Art and Participatory Arts programme which is a Leisure function.</p>